

**THE VIRGINIA BOARD OF SOCIAL WORK
CREDENTIALS COMMITTEE MEETING**

MINUTES

Friday, April 19, 2013

The Credentials Committee of the Virginia Board of Social Work convened at 1:04 p.m. on Friday, April 19, 2013 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Jennifer Blosser called the meeting to order.

**COMMITTEE MEMBERS
PRESENT:**

Jennifer Blosser
Yvonne Haynes
Arthur Mayer
Catherine Moore
Nettie Simon-Owens

STAFF PRESENT:

Howard Casway, Sr. Assistant Attorney General
Catherine Chappell, Executive Director
Sarah Georgen, Administrative Assistant
Charlotte Lenart, Administrative Assistant

CALL TO ORDER:

Ms. Blosser welcomed the Committee members and called the meeting to order.

APPROVAL OF MINUTES:

The minutes from the January 25, 2013 Credentials Committee meeting were approved as written.

CLOSED SESSION:

Mr. Mayer moved that the Committee convene in Closed Meeting pursuant to Section 2.2-3711(4) in accordance with Section 2.2-3704(A) and 54.1-108 of the Code of Virginia to discuss applications for licensure. He moved that Howard Casway, Catherine Chappell, Sarah Georgen and Charlotte Lenart attend the Closed Meeting because their presence in the Closed Meeting was deemed necessary and would aid the Committee in its deliberations.

OPEN SESSION:

Mr. Mayer moved that pursuant to Section 2.2-3712 of the Code of Virginia that the Committee heard, discussed or considered only those public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as identified in her motion by which the closed meeting was convened.

DISCUSSION:

The Committee considered 23 licensure, supervision and documentation requests. Files are referred by the Credentials Reviewer to the Committee for evaluation when the Reviewer is unable to render a decision. The files sent to the Committee represent a small percentage of the applications that are processed each quarter.

DECISION:

The Credentials Committee made the following determinations:

1. Deferred seven (7) applications due to education concerns;
2. Deferred three (3) applications due to education and supervision concerns;
3. Denied seven (7) applications due to supervision concerns;
4. Denied one (1) application due to education and supervision concerns;
5. Denied one (1) documentation waiver request;
6. Approved one (1) request for registration of supervision;
7. Approved three (3) requests for licensure by examination.

ADJOURNMENT

There being no further business to come before the Credentials Committee, the meeting adjourned at 3:02 p.m.

Jennifer Blosser, Chair

Catherine Chappell, Executive Director